

**BASIC INSTRUCTIONAL PROGRAM
(REGULATION)**

In accordance with the policy of the board of education, the following regulations shall govern the curriculum development committee:

- 1.** Chairperson:
 - A. The chairperson will be the superintendent, or superintendent's designee

- 2.** Selection of members:
 - A. Principals of each building will suggest teachers from their building to serve as potential members

 - B. If the curriculum study is confined to secondary grades (7-12), only junior and senior high teachers will be selected. If the study is limited to elementary grades (PreK-6), only elementary teachers will be selected. Studies that encompass grades PreK-12 will have teacher memberships that represent all grades and buildings involved

 - C. Individual teachers will be confirmed by the appropriate building principal for serving on the committee after a review of the teacher's educational background, length of service in the district, and potential for worthwhile contributions

 - D. The number of teachers to be selected from each building will depend upon the size of the faculty in each school.

- 3.** Responsibilities of chairperson:
 - A. To keep the superintendent informed concerning progress and direction of the committee

 - B. To set meeting times and places with members of the committee

- C. To help determine appropriate outside consultation services, if deemed necessary by the committee membership
- D. To keep an accurate record of individual committee members attendance at all meetings
- E. To report to the superintendent and the board of education the results of the curriculum study

4. Responsibilities of the committee members

- A. To participate actively in the committee's study
- B. To attend all meetings and report back to building faculties on the progress of the committee at appropriate times. Ideas and suggestions from teachers not on the committee will be sought by the committee members to create total faculty involvement in the study.